

From SJA Library  
RE: Public Library Card

Dear Parents Grades 4 - 8,

In accord with the Diocesan Library curriculum, students in grades 5 and up, need to have their own public library card.

To prepare our students for our library lessons, I request that our students in 4th grade also get their public library cards so that by the time they begin 5th grade, they are acclimated to using their library cards online. We learn about researching using student databases, as well as borrowing children's ebooks and audiobooks, all for free using our library cards.

In addition to having a public library card, our students need to have a password connected to their card which will allow them to have electronic access to their public library accounts. I strongly recommend these accounts be linked to their parents/guardians' email account. I do not want the students using their St. Joan of Arc School gmail accounts outside of school.

On the slip below, please provide your student's library barcode and their password. This information will not come to me, I have instructed the students to put this information directly into their personal library folders. In so doing, we won't have to worry about losing anyone's actual library card. I will not keep track of your student's information and so I recommend that you also keep your information where you can access it.

Lastly, we all have access to different public libraries and they each have their own requirements about setting an electronic password. For instance, in Hershey and Lancaster County, you need to bring your card to the circulation desk and they will give you a form to fill out for the electronic access. I believe Dauphin County allows you to get the electronic access online. I have links to each of the local libraries on my classroom website for further information. <http://school.stjoanhershey.org/library---mrs-murphy.html>

Thank you for your support in this endeavor.

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Student's Name: \_\_\_\_\_

LIBRARY BARCODE #: \_\_\_\_\_

ELECTRONIC PASSWORD: \_\_\_\_\_