**Saint Joan of Arc**

**Board Meeting**

**November 7th, 2022 Sand Hill**

**Attendees:** Fr. Al Sister Eileen Michael W.

 Faris B. Deb R. Jason K.

Stacey M. Carla G. Jim B.

Richard B. Greg K. Scott S.

**Pastor** Fr. Al updated on the Staff Meeting at the Parish. Regarding the Centennial Project, the first half of the 3rd floor is paid for, and there is an estimated $25k surplus for year-end. Bidding will begin for the second half of the 3rd floor.

**Principal** Sister Eileen highlighted a few notes from her report, including that WINGS is still in need of help. Discover Catholic Schools Week was also discussed regarding Open Houses. STEM presentations are 11/21 – 11/22, and the end of the trimester is 12/2. Sister Eileen will take part in a Middle States visit at St. Elizabeth’s in Uwchlan, PA from 11/15 – 11/18. There was also an application submitted for a Safety Grant (did not receive last year), which includes a Social & Emotional Learning (SEL) program, speed bumps for the parking lot, and fencing.

**Development** Deb provided a recap of the Race for Education where over $43k was raised, which made Budget. In upcoming events, there will be Open Houses on 11/17 and 12/1 as well as Gala on 4/22. Some of the larger initiatives currently being worked on include the Annual Fund, Toys for Tots, Adopt a Family and Letters of Intent. Also brought up for conversation was the reinstitution of the Pet Policy, which was dropped from the handbook this year. The Board agreed that it should be put back in place, whereby no animals should be on school grounds.

**Vice Principal** Faris did not have any material items to share with the Board.

**Finance** Jason shared that Ashley and Jason both attended a Church Finance Committee (with Father Al, Sister Eileen, Deb and members of the Parish’s Finance Committee) on 10/24. At the meeting, the team reviewed the school’s Financial Report which was the 3 months ended 9/30 vs. Budget. The Committee also reviewed the Tuition Assistance Policies and grant funding/status. The next Parish Finance Meeting will be in December.

**Grants** Stacey updated that grants are being worked on, including Middle States. Some additional information is being requested and collected for the Middle States application.

**Ed Excellence** Carla noted there was a good meeting of the Education Excellence Committee. The Mid States Requirements are being worked through and goals are being completed. One of the requirements is an Action Plan for seven years. There is a lot of data needed and it is tedious to get the application done.

**Technology** Jim updated that there was a Tech Committee Meeting last week. This included the reorganization of existing equipment and moving toward more of a single sign on approach for software. Also reviewed was the technology plan for the chapel. There is help needed on projector installation though there has been a lot of progress made.

**B&G** Rich updated on moving activities forward such as applying paint to the parking lot (parking lot lines).

**PTO** While Kendall was not in attendance, an update was provided that the Spaghetti Dinner will be scheduled for February.

**Alumni/Mktg** Greg noted that a Facebook page has been created and looking forward to working together with other pages and administrators. Also being looked at is a date for an All Class Reunion in the Spring.

**Fellowship** Scott discussed programs such as Cocoa Packs. That program is going well and the program holds SJA is high regard.

**Parish Rep** (Committee lead not present)