



St. Joan of Arc School School Reopening Plan for Fall 2020

1525 Sand Hill Road, Hershey

Our School Mission:

St. Joan of Arc School exists to provide a quality education to the students of St. Joan of Arc and Holy Spirit Parishes and the surrounding communities in keeping with our Catholic tradition of discipline in Christian values and academic excellence. We place special emphasis on developing a faith community which builds faith, hope and charity in the lives of our students in a spirit of mercy.

A Note from our Principal

Dear Parents and Friends,

It has certainly been an unusual 2020 to say the least! However, we are all looking forward to an exciting new school year here at St. Joan of Arc, in our new building. I am so impressed with the dedication and joy that shows forth from so many of you who are helping us with the move to our new school. So many other people are weighed down by the anticipation of the coronavirus, but we have that as a shining star to look forward to leading us in a spirit of hope and joy into our new school year.

Following is a power point listing the main ideas of our Pandemic Plan, required by all schools in order to begin a new school year in the coming months. The Pandemic Team worked very hard to compose this document, based on current guidelines from the CDC, PA Dept. of Education, World Health Organization, and the Diocese of Harrisburg. These recommendations may change from day to day, but our plan is a living document that can change with the circumstances.

We hope that you will find that we are ready and willing to educate your child/ren using the safest, healthiest and educationally sound practices that reflect our Catholic values and family atmosphere.

In reading this document, may you find peace in knowing that we have your child/ren's best interest and well being at heart.

With love and prayers,

Sister Eileen

Options for Attending SJA this Fall 2020

- Students attend school in person - We understand the importance of children attending school. Therefore we have taken measures to assure the safety of our students while creating a learning environment.
- Students attend School Online – We also understand a families' preference to attend school from home this Fall and have created an online option for those students as well.
- *These options will be detailed on the following pages.*
- *All policies and practices are subject to change with information and mandates from the PA Dept of Education as well as the Office of Catholic Schools, Diocese of Harrisburg.*

In-Person Learning

- Students who attend class this Fall will stay together in their homeroom.
- Homerooms will stay together when moving throughout the school building and grounds.
- If classes change, they will make a space of a safe distance to allow for social distancing.

Movement through the School

- Classes will be encouraged to walk on the right side of the hallway.
- Teachers will supervise students when an entire class is traveling through the hallways, to encourage social distancing between the students in line.

Arrival at School

- Students arriving by bus-
 - Temperatures will be checked as students exit the bus.
 - If a student's temperature is 100.4 or higher or shows symptoms of Covid-19, he/she will be sent directly to the office to be sent home.
 - Students sent to the office will be quarantined in the office, while waiting for parent's arrival.
- Students arriving by car –
 - Temperatures of each student will be checked as they exit the vehicle in the morning car line.
 - Parents should remain until a child has cleared the entrance temperature check.

Recess

- Teachers are encouraged to conduct breaks and recess outside as much as possible to give students time to relax and gain fresh air.
- Each student should stay with their homeroom on the playground.
- Classes may keep a container of their own equipment which should not be shared with other classes.
- Playground equipment may be used if students remain distanced as they play

Lunch

- All lunches will be held in the classroom for the time being.
- This is subject to change as guidelines continue to change.

Wearing Masks

- As per the PA State Mandate on July 1, masks are required to be worn by all students, teachers and staff upon arrival at the building and throughout the school day.
- Students and teachers will be expected to provide and keep track of their own personal masks.
- Masks should be worn to cover an individual's nose and mouth and fit snugly against the sides of their face. Face shields are an appropriate alternative to a face mask.
- The school will have available disposable masks in a variety of sizes, similar to the availability of extra uniform pieces, should a student forget or lose their mask during the school day.
- If a student cannot wear a mask for medical reasons, reasonable requests from parents will be accommodated. Requests for exemption to the school mask policy will need to be accompanied by a signed physician letter.
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- Students who are unable to wear a mask may be asked to follow additional social distancing procedures for their own health and safety and to protect others around them.
- The school guidelines set the minimum policies for wearing face masks to slow the spread of COVID-19. These guidelines are subject to change per CDC recommendations or by order of the Governor.

Classroom Setting

- Desks in classrooms will be set facing in the same direction facing the board and the teacher.
- Spacing will be accommodated to the greatest extent feasible for each room.
- When classes change, desks and supplies (such as lab supplies) will be cleaned before students move to a new area or lesson.
- Any students engaging in a group discussion or project will wear a mask.

Is the air clean?

Our ventilation system is a modern system. All HVAC equipment has been properly cleaned .Every individual classroom system can pull its own fresh air from outside. Each classroom will have the fan running nonstop. Air will NOT cycle from room to room.

Cleaning the New School Building

- Any areas used during the weekends will be cleaned before the arrival of children and staff on Monday morning.
- All surface areas such as door knobs, bathrooms and air supply vents will be cleaned every morning.
- Cleaning of these surfaces as well as high touch areas around the building will take place throughout the day.
- Bathrooms, air vents and high touch areas will be cleaned in addition to the daily cleaning procedures.
- A detailed list of cleaning products and procedures can be obtained through the office.

Handwashing and Sanitizing

Hand sanitizing stations, with an alcohol-based gel or foam sanitizer will be located:

- At each entrance to the school building;
- Outside each restroom;
- At various locations throughout the school, especially near shared or common areas, such as the gymnasium, playground, and cafeteria.

Students will be encouraged to wash their hands as much as necessary throughout the day.

Dismissal from School

- Best social distancing practices will be enforced by staff throughout the dismissal process.
- Three separate doors will be used for busses and for cars so students are not leaving through the same door.
- Dismissal will be staggered according to the arrival of busses and cars.

After School Care

- The after school program (W.I.N.G.S) will be called when all busses and car riders have departed. Students should remain distanced while walking through the hall.
- Students will be split between 2 rooms in order to accommodate social distancing.
- Students should continue to sit in cohorts and practice distancing until they go home for the day.

Online Learning

Students who prefer online learning but wish to experience St. Joan of Arc School may choose to do so.

If learning online:

- Students will log on to Zoom to view their classroom from home.
- A Chromebook with a webcam will be used to record in the classroom.
- The webcam on the Chromebook would be directed towards the teacher, the Interactive Whiteboard, audio visual materials, as well as any other teaching tools.
- The student will view the lesson and complete any work owed by the due date which is set by the teacher.
- The Chromebook with Zoom would have the full ability to see the lesson and engage with the teacher as needed.
- To ensure student privacy, the webcam view would be controlled by the teacher and mostly show the teacher and not students in the classroom.

Reaching the Whole Student at SJA

- Teachers will utilize curriculum designated by the Diocese of Harrisburg to plan meaningful lessons.
- Teachers will collaborate with grade level partners and/or teams to ensure that lessons delivered in-person or virtually cover designated curriculum in a uniform fashion.
- When possible, teachers will provide educational opportunities that are interdisciplinary.
- If virtual learning is needed, teachers will work together within grade levels and/or teams to communicate long-term plans to students and parents.
- Students will continue to participate in virtual or in-person Mass as well as prayer services and events.
- St. Joan of Arc School will provide students the opportunity to participate in Masses every Wednesdays and in prayer services when feasible.
- Our school will also continue its dedication to service of others both locally and globally.

Covid-19 Symptoms

as of June 2020, per the CDC

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

What happens if an individual has a fever?

- If a child is found to have a fever of 100.4 or higher, they will be sent home from school immediately.
- If riding in a car, parents are asked to wait until the child's temperature is checked.
- If riding on the bus, the student will wait in the office in a separate, private area to wait for their parent or guardian to pick them up.
- In order to return to school, any individual with a fever of 100.4 or higher must be fever-free for 48 hours and get a note from a doctor.
- Perfect attendance awards will not be given to students this year in order to promote children staying home when necessary.
- If a child, staff or faculty member test positive for Covid-19, St. Joan of Arc school will follow Diocesan and CDC Guidelines.

Thank you for trusting your children to us.

We at St. Joan of Arc School wish to thank you for choosing to continue your child's learning experience with us during this unusual time. We are grateful for your patience as medicine, science and our knowledge of Covid-19 changes. As policies and information changes, we will grow and change as well. Throughout this process, we will strive to maintain our your child's safety, our Blue Ribbon School and our Catholic Identity.

- The Pandemic Safety Committee